

PGTF MINUTES

BOARD OF DIRECTORS MEETING: FEBRUARY 16TH, 2021

DIRECTORS IN ATTENDANCE: Elena, Nicole, Kristin, Cindy, Ross,
Cassandra, Cathy



DIRECTORS ABSENT:

ADOPTION OF AGENDA: agreed

ADOPTION OF MINUTES: agreed

1. FINANCES:

- a. Report – Kristin submitted year end to Kalsbeek; club lost almost \$4000 due to limited season
- b. kalbeeks yr end – no changes from Kristin’s submission; **all in favour** of acceptance
- c. 2021 budget – created with limited numbers; **all in favour** of acceptance
- d. gaming summary report & application- gaming summary report submitted; gaming application started but not due until March; need to consider short or long format and increasing request

2. COACHING:

- a. notes from meeting – sent to everyone; no questions
- b. message from Lauren – Lauren and Ross chatted and Lauren is going to run the JD program on her own; Ross will be her back up if things don’t go smoothly or Lauren has questions; She can handle it: no one has issues with this decision; **all in favour**
- c. training – all coaches will be trained on Saturday April 10th, noon to 2pm if the stadium is open; Cassandra will ensure that coaches get a throws refresher at training and the safety officer (Elena) will go over covid protocols
- d. paperwork - crc, tax, echeque - **Elena** will gather a package and create a download button on the web for all the tax, banking, contract, crim check paperwork needed for jr coaches; an email will be sent out
- e. committee: Pat, Cathy, Cassandra +1 – **Ross** agreed to replace Rob Millar on the coaching committee until the AGM

3. OUTDOOR TRAINING:

- a. spring/summer session – Elena would like to see 2 sessions: April – June is spring (3x/wk); Jul-Sep is summer (2X/wk); spring will see higher numbers with high school (if they run) and the use of the entire stadium; summer would be a more limited session for real enthusiasts with only the RJT areas; overall we are limited to 50 participants on the turf and 50 in the RJT area; **Elena** is working the schedule with the city and adjusting the safety plan/RTS guidelines; **Lauren** is gathering coach info with one new coach Emma Ward starting this year
- b. track rascals - 2 groups: the usual WED/SA pm and another TU/SA am; we are expecting fewer senior registrations this year than juniors; numbers have to be limited WE/SA to make sure there is room for JDs; Avery is rascal coordinator with Sylvia, Connel and Chloe as trained coaches; Natalie Ward will join as helper

- c. fees: fee adjustments were suggested and accepted for rascals from \$125 to \$150 per session; the remainder fee schedule accepted as is – **all in favour**
 - d. volunteer levy – suggested no levy this year as competition is uncertain; encourage parents to volunteer and all volunteers entered in draw for a free membership in 2022 – **all in favour**
 - e. special o – Kristin contacted Wendy at Special Olympics and they are not planning any athletics programming this year due to COVID
4. BCA:
- a. directors and coaches – **Cindy** got everyone registered with BCA; will register junior coaches when season starts
 - b. crc program – Criminal record check program has adjusted submissions for youth; they must print and fill in pre-filled PGTF forms that club will submit in bulk; this will also work for adult submissions that don't work online; sharing a recent crc for another organization is also possible online or via printed submission; CRCs are good for 5 years now
5. AGM:
- a. April – Elena would like to have the meeting early at the end of April: no issues other than 4 weeks' notice and location?? Zoom since the stadium is limited and seating is closed
6. OFFICIALS
- a. Training – not sure if this will be able to happen unless competition is open; nonessential travel does not permit either; would be held the Friday before the Sub Zero
7. MEETS
- a. sub zero – sanction has been submitted; first aid is not lined up yet; could make this an in-club meet for JDs in the morning and seniors in the pm; limited events
 - b. spruce capital – paperwork almost done but not submitted; not sure what to do here but twilight meet was suggested (solstice meet) just with funky events

Meeting adjourned at 7:35pm

Next meeting: Tuesday March 9th, 6:30 Zoom

JAMBOREE COMMITTEE: Elena Kristin Cassandra

1. BUDGET – Elena submitted a preliminary budget; key is at least \$10,000 in local sponsorship
2. LETTERS – letter is finalized and ready to go but not until we are sure;
3. ACCOMMODATIONS – Marriot has offered \$110/night for officials and athletes; will need 3 more hotels minimum; Pomeroy, Sandman
4. VOLUNTEERS – work experience/capstone teachers would know of students who need volunteer hours; CNC kinesiology students?
5. SPONSORSHIP – banners can be hung on fence but no word yet on advertising on the big screen outside of the meet; backs of volunteer t-shirts